

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT  
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES  
SEPTEMBER 9, 2021  
HS LIBRARY**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library due to the social distancing order. The meeting was called to order by Board President Larry Philip at 6:33 p.m

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>No</u>	Jeremy Broadwater	<u>via Zoom</u>	Jenna Ogburn	<u>No</u>	Allison Rohrs
<u>Yes</u>	Melanie Christner	<u>Yes</u>	Larry Ogline	<u>Yes</u>	Steve Spochart
<u>Yes</u>	Donna Dively	<u>Yes</u>	Larry Philip	<u>Yes</u>	Cathy Webreck

**COMMENTS FROM THE PUBLIC**

Corey Sechler- request to speak but did not

**F. APPROVAL OF THE AGENDA**

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain \_\_\_\_\_

**G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following minutes and financial reports as presented on this date. Regular Board Meeting, August 12, 2021. [Exhibit G-1](#)

1. Athletic Account, August 31, 2021. [Exhibit G-2](#)
2. Activity Account, August 31, 2021. [Exhibit G-3](#)
3. General, Construction, Capital Reserve, and Investment Accounts, August 31, 2021. [Exhibit G-4](#)
4. Cafeteria and Payroll Funds, August 31, 2021. [Exhibit G-5](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain \_\_\_\_\_

**H. SUPERINTENDENT'S REPORT**

1. SCTC All-Board Dinner - September 29, 2021 - 6:00 p.m.
2. Enrollment numbers:
 

In Person	717
BBSD Cyber School	7
Home school	31

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<b>“BBSD Board Goals”</b>	
1. Promote academic growth throughout the student population	2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students	4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics	

3. Intercom system.
4. Student Member to Board - Heidi Coleman

**Upcoming Meetings:** Board Meeting - Thursday, October 14, 2021 - 6:30 p.m.  
All meetings will be held in the Board Room.

**J. BUSINESS ITEMS**

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain \_\_\_\_\_
2. Motion by Donna Dively, seconded by Melanie Christner, to approve CSW Snow Removal, Rockwood, PA, as the snow removal contractor for the 2021-2022 school year at the rates presented. [Exhibit J-2](#)  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain \_\_\_\_\_
3. Motion by Donna Dively, seconded by Melanie Christner, to approve a parent transportation contract with Ashley Clites to transport her children to Hope for Hyndman Charter School for the 2021-2022 school year at the IRS approved mileage rate.  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain \_\_\_\_\_
4. Motion by Cathy Webreck, seconded by Donna Dively, to approve Dr. Eric Martin as the school dentist for the 2021-2022 school year.  
All members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain \_\_\_\_\_
5. Motion by Cathy Webreck, seconded by Melanie Christner, to approve a change in the athletic checking account signee from Tanner Prosser to Douglas Paul.  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain \_\_\_\_\_
6. Motion by Donna Dively, seconded by Melanie Christner, to approve a donation of \$1000/each to the Berlin Community Grove & J.B. Schrock Playground.  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain \_\_\_\_\_
7. Motion by Melanie Christner, seconded by Donna Dively, to approve a contract with Waterfront Learning for the 2021-2022 school year for Mountaineer Online Academy as per exhibit. [Exhibit J-3](#)  
Section 508 Vote: all members present voted in the affirmative.

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Ayes 7 Nays 0 Abstain \_\_\_\_\_

8. Motion by Melanie Christner, seconded by Donna Dively, to approve an agreement with Reschini Group to assist in the completion of reporting requirements of the Affordable Care Act as per exhibit. (Bedford-Somerset Consortium will pay the fee for this service.) [Exhibit J-4](#)

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain \_\_\_\_\_

9. Motion by Donna Dively, seconded by Melanie Christner, to approve the following as volunteer groups that are authorized by the District as supporting our students:

Football Boosters  
Volleyball Boosters  
Basketball Boosters  
Baseball Boosters  
Track Boosters  
Band Boosters  
PTSO  
Soccer Boosters  
Wrestling Boosters  
Rifle Boosters  
Softball Boosters  
Cheerleading Boosters  
Chorus Boosters  
Berlin Community Grove Association

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain \_\_\_\_\_

10. Motion by Larry Ogline, seconded by Melanie Christner, to approve to award the bid for the facilities evaluation to HHS DR Architects of Sharon, PA in the amount of \$7500.

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain \_\_\_\_\_

11. Motion by Melanie Christner, seconded by Cathy Webreck, to approve the School Resource Officer Agreement between BBSD and Borough of Berlin as per exhibit.

[Exhibit J-5](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain \_\_\_\_\_

12. Motion by Melanie Christner, seconded by Donna Dively, to direct the Board Secretary to cast the following votes for the 2021 PSBA officers and PSBA Insurance Trust as listed:

President-Elect

Sabrina Backer

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(pick one)	David Schaap
Vice President	<u>Allison Mathis</u>
Trustee	<u>Richard Frerichs</u> <u>William LaCoff</u> <u>Nathan Mains</u>
Forum Steering Committee (pick 3)	<u>Jennifer Davidson</u> <u>Deana Lancenese</u> <u>Bethanne Zeigler</u> <u>Jaime Lynn Zimerofsky</u>

All members present voted in the affirmative.  
 Ayes 7 Nays 0 Abstain \_\_\_\_\_

**K. INSTRUCTIONAL**

**L. ADMINISTRATION**

1. Motion by Melanie Christner, seconded by Cathy Webreck, to approve the 2021-2022 bus routes as presented. [Exhibit L-1](#)  
 All members present voted in the affirmative.  
 Ayes 7 Nays 0 Abstain \_\_\_\_\_
2. Motion by Melanie Christner, seconded by Donna Dively, to place reviewed policy No. 918 - “Parent-Teacher Involvement - Title 1” on the table for public inspection for 30 days. [Exhibit L-2](#)  
 All members present voted in the affirmative.  
 Ayes 7 Nays 0 Abstain \_\_\_\_\_
3. Motion by Donna Dively, seconded by Melanie Christner, to place reviewed policy No. 918.1- “District-Wide Parent and Family Engagement” on the table for public inspection for 30 days. [Exhibit L-3](#)  
 All members present voted in the affirmative.  
 Ayes 7 Nays 0 Abstain \_\_\_\_\_
4. Motion by Melanie Christner, seconded by Donna Dively, to place revised policy No. 006 - “Meetings” on the table for public inspection for 30 days. [Exhibit L-4](#)  
 All members present voted in the affirmative.  
 Ayes 7 Nays 0 Abstain \_\_\_\_\_
5. Motion by Melanie Christner, seconded by Donna Dively, to place reviewed policy No. 903 - “Public Participation in Board Meetings” on the table for public inspection for 30 days. [Exhibit L-5](#)

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All members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

**M. PERSONNEL**

1. Motion by Donna Dively, seconded by Melanie Christner, to approve the following pending completion of legal requirements:

Josh Milburn                      Clockkeeper  
Bethany Landis                    volunteer cheer coach  
Dylan Glessner                    volunteer jr. high soccer coach

Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

2. Motion by Melanie Christner, seconded by Donna Dively, to approve Holly Montgomery as a detention monitor for the 2021-2022 school year.

Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

3. Motion by Cathy Webreck, seconded by Donna Dively, to approve Kate Murphy as a bus aide as needed retroactive to August 25, 2021.

Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

4. Motion by Donna Dively, seconded by Melanie Christner, to approve the following as IU8 certified day-to-day teaching substitutes pending completion of legal requirements:

Ryan Custer, Berlin, PA  
Nicholas Knorr, Boswell, PA

Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

5. Motion by Melanie Christner, seconded by Donna Dively, to approve Amy Gair, Central City, PA, as a full year long-term substitute at step 2 of the current BBEA contract retroactive to August 24, 2021.

Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

6. Motion by Donna Dively, seconded by Melanie Christner, to approve the following as mentors at the rate of 2 days per diem for the year per the current BBEA contract:

Jenna Hankinson                      Mark Smith  
Amy Gair                                      Jennifer Gilmore

Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

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- 7. Motion by Donna Dively, seconded by Cathy Webreck, to approve Kayla Chalk, Berlin, PA, as a substitute nurse retroactive to September 7, 2021, pending completion of legal requirements.  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain
  
- 8. Motion by Melanie Christner, seconded by Donna Dively, to approve the resignation of Christine Countryman, part-time cafeteria worker, effective September 16, 2021.  
[Exhibit M-1](#)  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain
  
- 9. Motion by Donna Dively, seconded by Melanie Christner, to approve the substitute list for the 2021-2022 school year as per exhibit. [Exhibit M-2](#)  
Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain
  
- 10. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following as extra-curricular advisors for the 2021-2022 school year per the extra-curricular salary schedule:

Yearbook	Bethany Ritenour
Forensics	Debbie Orendorf
FFA Advisor	Dan Miller
Jr. High MathCounts	Susan Straight
Sr. High Book Quiz	Chris Fabyanic
Jr. High Book Quiz	Christy McMillen
Elementary Book Quiz	Kim Diehl
Scholastic Quiz	Susan Straight
	Brian Slope
Prom Director	Katie Spiri
Musical	Katie Spiri
Asst. Musical	Doug Spiri
Commencement Director	Jill Boyer
Chorus	Katie Spiri
Student Council	Christy McMillen
National Honor Society	Dana Kissel
	Bethany Ritenour
National Jr. Honor Society	Susan Straight
	Debbie Orendorf

Section 508 Vote: all members present voted in the affirmative.  
Ayes 7 Nays 0 Abstain     

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**N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS**

Motion by Donna Dively, seconded by Melanie Christner, to approve the following conference/field trip/workshop requests:

- **Corey Will’s request to take 24 students to Penn State Women’s Volleyball game, Rec Hall, State College, PA, October 8, 2021. No cost to the district.**
- **Erin Karwatsky’s request to take 8 students to Open Heart Surgery observation, Allegheny General Hospital, Pittsburgh, PA, October 19, 2021. Cost - \$553.76. HS Science Transportation.**
- Danielle Hay & Teresa Kociola’s request to attend SAP Networking Day, SCTC, Somerset, PA, September 23, 2021. No cost to the district.
- Sixth grade’s request to take 56 students to Fort Ligonier, Ligonier, PA, October 15, 2021. No cost to the district.
- Danielle Hay, Jenna Hankinson, Mark Smith, Christy McMillen, Eric Lauer, Jayme St. Clair, Jessica Hemminger, Jill Shubik, & Brian Thompson’s request to attend Trauma-Skilled School Safety Rural Network 2021 Fall CAT Training Institute, IU8, Altoona, PA, September 29 & 30, 2021. Cost - \$1520.00. Staff Development.
- Susan Straight’s request to take 10 students to MathCounts competition, UPJ, Johnstown, PA, February 12, 2022. Cost - \$530.00. MathCounts budget.
- Katherine Spiri’s request to take 14 students to Show Choir performance, Red Ribbon Rally, Somerset, PA, October 8, 2021. Cost - \$265.00. Chorus budget.

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain     

**Conference/Field Trip/workshop requests already approved:**

- Turner Paul’s request to attend IU8 Fall PIMS/Penn Data meeting, Somerset, PA, September 9, 2021. Cost - \$10.00. Staff Development Transportation.
- Danielle Hay’s request to attend on-line Creative Applications of CBT for Anxious Youth, August 20, 2021. No cost to the district.

**O. FACILITIES USE REQUESTS**

Motion by Donna Dively, seconded by Melanie Christner, to approve the following facilities use requests:

- NJHS’ request to use the auditorium & lobby, Wednesday, September 29, 2021, 3:30-7:30 p.m., NJHS Induction ceremony & reception.
- Highlands Volleyball Club’s request to use the HS gym, Sundays, September 19-November 7, 2021, 1:00-4:00 p.m., AAU Volleyball clinic.
- BBSD Foundation’s request to use the board room, Sunday, October 3, 2021, 7:00 p.m., meeting.
- PTSO’s request to use the football field, Wednesday, September 15, 2021, 5:00-8:30 p.m., Reading Under the Lights.
- PTSO’s request to use the elementary library, Monday-Friday, September 13-17, 2021, 8:00 a.m.-5:00 p.m., Book Fair.

All members present voted in the affirmative.

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Ayes 7 Nays 0 Abstain \_\_\_\_\_

**Facilities Use requests already approved:**

- Berlin Youth Basketball's request to use the MS gym, Mondays, August 30-October 25, 2021, 6:00-7:00 p.m., K-2 East Hills practice.
- Berlin Volleyball Boosters' request to use the MS hallway, Wednesday, September 8, 2021, 3:30-6:30 p.m., fundraiser pick up.
- BBSD Foundation's request to use room 065, Thursday, September 9, 2021, 6:00 p.m., meeting.

**P. INFORMATIONAL**

1. Thank-you note. [Exhibit P-1](#)

Motion by Melanie Christner, seconded by Donna Dively, to adjourn the meeting.  
All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain \_\_\_\_\_

The meeting adjourned at 7:30 p.m.

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Lori Gindlesperger  
Board Secretary

**DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.**

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