

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' WORK SESSION MEETING MINUTES
JUNE 5, 2025
BOARD ROOM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the High School. The meeting was called to order by Board President Jenna Ogburn at 6:30 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>YES</u> Donna Dively	<u>YES</u> Nathan Menhorn	<u>8:15pm</u> Allison Rohrs
<u>YES</u> Jeff Fisher	<u>NO</u> Norman Menhorn	<u>YES</u> Tom Smith
<u>YES</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Cathy Webreck

F. REVIEW OF THE AGENDA

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

- 1. Regular Board Meeting, May 31, 2025. [Exhibit G-1](#)
- 2. Athletic Account, May 31, 2025. [Exhibit G-2](#)
- 3. Activity Account, May 31, 2025. [Exhibit G-3](#)
- 4. General, Construction, Capital Reserve, and Investment Accounts, May 31, 2025. [Exhibit G-4](#)
- 5. Cafeteria and Payroll Funds, May 31, 2025. [Exhibit G-5](#)
- 6. Special Voting Meeting Minutes, May 23, 2025. [Exhibit G-6](#)

H. SUPERINTENDENT'S REPORT

- 1. Facilities Project Update
- 2. SCTC All Board Dinner - September 24, 2025 - 6:00 p.m.

Upcoming Meetings: Board Meeting - TUESDAY, June 17, 2025 - 6:30 p.m.
Board Meeting - Thursday, July 10, 2025 - 6:30 p.m.

All meetings will be held in the board room.

J. BUSINESS ITEMS

- 1. Approve the payment of bills as presented on this date. [Exhibit J-1](#)
- 2. Bring back to the table Section 511/679 taxes for the 2025-2026 school year.

“BBSD Board Goals”

- 1. Promote academic growth throughout the student population
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3. Final approval of Section 511/679 taxes for the 2025-2026 school year (per capita - \$10; occupation tax - \$10; earned income tax - ½ of 1%; real estate transfer tax - ½ of 1%).
4. Bring back to the table the Real Estate Millage for the 2025-2026 school year.
5. Final approval of the Real Estate Millage for the 2025-2026 school year at 36.21 mils.
6. Bring back to the table the tentative budget for the 2025-2026 school year.
7. Approve a final operating budget for the 2025-2026 school year with estimated revenues of \$14,192,557.94 and estimated expenditures of \$15,986,174.00. [Exhibit J-2](#)
9. Approve awarding the gasoline bid to Berlin Oil Company for the 2025-2026 school year at the rates presented. [Exhibit J-3](#)
10. Approve the School District's Package Insurance Policy for the 2025-2026 school year through BDH/Konhaus Insurance Agency as presented. [Exhibit J-4](#)
11. Approval for the Business Manager to assign fund balance as needed.
12. Approve awarding the bid for snow removal services to T. Walkers Excavating LLC for the 2025-2026 school year at the rates presented. [Exhibit J-5](#)
13. Approve an agreement between Appalachia Intermediate Unit 8 and BBSD for School-Age Education Programs and Services. [Exhibit J-6](#)
14. Approve Addendum #8 to the contractual agreement between Pressley Ridge Johnstown and BBSD as presented. [Exhibit J-7](#)
15. Approve the following breakfast and lunch prices for the 2025-2026 school year:

Adult Breakfast	\$2.94
Adult Lunch	\$4.85
16. Approve the 2026 Homestead and Farmstead Exclusion Resolution as presented. [Exhibit J-8](#)

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Appoint _____ as voting delegates for the PSBA 2025 Delegate Assembly.

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M. PERSONNEL

1. Approve the special education secretary stipend of \$2500 for Jill Marker for the 2025-2026 school year.
2. Approve the substitute calling stipend of \$5000 for Beth Hoover for the 2025-2026 school year.
3. Approve a stipend of \$2500 for Turner Paul as BBSD Cyber Coordinator for the 2025-2026 school year.
4. Approve the following as overnight field trip chaperones pending completion of legal requirements:
 - Michelle Forry
 - Sharon Speicher
 - Brian Slope
 - Jill Slope
 - Amber Sperry
 - Amy Gair
 - Steve Landis
 - Jeanette Landis
 - Katie Spiri
 - Amanda Dowdy
 - Kim Mercer
 - Andrea Robbins
 - Kelly Guindon
 - Amanda Coleman
 - Megan Beckwith
 - Connie Slope
5. Approve the resignation of Tess Straight as a sixth-grade science and social studies teacher effective at the end of the current school year. [Exhibit M-1](#)
6. Approve the resignation of Heath Montgomery as head coach of varsity boys' soccer effective immediately. [Exhibit M-2](#)
7. Approve the resignation of Christian Bench as assistant coach of varsity boys' soccer. [Exhibit M-3](#)
8. Approve the following Fall sports coaches for the 2025-2026 school year pending completion of legal requirements:
 - Head Coach – Dante Paul
 - 1st Assistant – Isaiah Paul (Head JV Coach, Wide Receivers, Assistant DC)
 - 2nd Assistant – Bob Bowers (Offensive Coordinator/Running Backs)
 - 3rd Assistant – _____ (JH Head Coach)
 - 4th Assistant – Brentson Harding (Assistant JV Coach, Quarterbacks, Cornerbacks)

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5th Assistant – Sam Dively (Offensive Line & Defensive Line)
6th Assistant – Tom Dorcon (Quarterbacks)
7th Assistant – Tanner Coughenour (Offensive Line & Linebackers)
8th Assistant – Brett Hankinson (JH Assistant Coach)
9th Assistant – Heath Berkey (JH Assistant Coach)

Volunteer – Scott Ressler (JV Helper)
Volunteer – Collin Stoltzfus (Varsity Offensive & Defensive Line)
Volunteer – Joe Shubik (Varsity Wide Receivers & Defensive Backs)
Volunteer – Alex Charlton (Varsity/H20)
Volunteer – Nick Crites (Varsity Offensive & Defensive Line)
Volunteer – Dawson Snyder (Varsity Wide Receivers & Defensive Backs)

Volunteer – Chris Grenke (JH Volunteer)
Volunteer – Justin Gerber (JH Volunteer)
Volunteer – Ben Hay (JH Volunteer)
Volunteer – Jonathan Hale (JH Volunteer)

Strength Training

Head – Dante Paul
Assistant – Aimee Hankinson

Volleyball

Varsity Head Coach – Corey Will
Assistant – Julie Petro
Volunteer – Becky Dorcon
Volunteer – Megan Lamens-Baker

JH Head Coach – Tess Straight
Assistant – Christie Fochtman
Volunteer – Marilyn Cornell
Volunteer – Gloria Weighley

Boy's Soccer

Head Coach –
Assistant –

Girl's Soccer

Head Coach – Turner Paul
Assistant – Kelsey Buza
Volunteer – Maddie Barndt
Volunteer – Marshal Engleka
Volunteer – Lauren Lambert

Junior High Soccer

Head Coach – Cody Armstrong
Assistant – Thomas Cobuzzi

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Volunteer – Teckla Miller

Cheerleading

Head Coach – Brianna Welch

Volunteer – Bethany Landis

Volunteer – Olivia Vaughn

9. Approve 8 additional days of pay for Maria Murphy at her daily rate of pay.

10. Approve the following for no more than 14 hours at \$28.50/hour for the Summer Library Program to be paid by the BBSD Foundation:

Inez O'Donnell

Heather Kush

Beth Hoover

Katy Miller

Marilyn Cornell

11. Approve the following for no more than 17 hours at \$28.50/hour for the GAP Adventure Trail Camp to be paid by the BBSD Foundation:

Heather Kush

Inez O'Donnell

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Approve the following conference/field trip/workshop requests:

Conference/Field Trip/workshop requests already approved:

- Thomas Podpora's request for Rachel Prosser to take the girls basketball team to the State Capitol, Harrisburg, PA, June 4, 2025. Cost - \$200.

O. FACILITIES USE REQUESTS

Approve the following facilities use requests:

- Special Education Department's request to use MS room 028, 029, 017, 019, E007, E047, E005, and HS 116, Tuesdays, Wednesdays, & Thursdays, July 8, 9, 10, 15, 16, 17, 22, 23, 24, 29, 30, & 31, 2025, 8:00 a.m.-1:00 p.m., Extended School Year.
- Somerset County Fair Queen Association's request to use the auditorium, Wednesday, July 23, 2025, 6:30 p.m., rehearsal for the Fair Queen contest.
- Berlin Volleyball Boosters' request to use the HS gym, Monday, June 23, Friday, June 27 & Monday, June 30, 2025, 9: 30 a.m.-12:00 p.m., volleyball camp/clinic.
- Berlin Travel Boosters' request to use the hallway by MS gym, Thursday, June 26, 2025, 4:00-5:00 p.m., fundraiser delivery/pick-up.
- Berlin Youth Football's request to use the practice field, Mondays, Tuesdays, & Thursdays, August 25-October 23, 2025, 6:00-8:00 p.m., youth football practice.

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- Berlin Youth Football’s request to use the practice field, August 11-14, 2025 & August 18-21, 2025, 6:00-8:00 p.m., youth football camp.
- Berlin Youth Football’s request to use the practice field, July 29 & 31 & August 5 & 7, 2025, 6:00-8:00 p.m., hydration camp.
- Berlin Youth Football’s request to use the practice field/equipment shed, Monday, August 4, 2025, 6:30-7:30 p.m., equipment handout.

Facilities Use requests already approved:

- Armstrong PA West 14U Soccer Team’s request to use the soccer field, Saturday, May 17, 2025, 10:00 a.m.-12:00 p.m., soccer practice.
- Berlin Wrestling’s request to use the wrestling room, Tuesdays & Thursdays, June-November, 2025, 5:00-8:00 p.m., open mat.
- Berlin AYSO & JH Soccer’s request to use the soccer field, Mondays & Wednesdays, May-July 2025, 5:00-7:00 p.m., and Saturdays, May-July, 2025, 9:00 a.m.-12:00 p.m., soccer practice.
- Berlin Elementary/Middle School’s request to use the elementary library, Tuesdays and Thursdays, June 10-July 31, 2025, 9:00-10:30 a.m., Summer Library Program.
- Berlin Basketball’s request to use the HS gym, Wednesdays, May 28 & June 4, 11, & 18, 2025, 3:15-5:00 p.m., JH girls open gym.
- Berlin Travel Boosters’ request to use MS room 004, Monday, June 16, 2025, 6:00-7:00 p.m., monthly meeting.
- Somerset Area Little League’s request to use the varsity baseball field, June 2-7, 9-14, 16-21, 23-28, 30 & July 5, 7-12, 14-19, 2025, 6:00-8:00 p.m., baseball practice.

Facilities Use Request - Berlin Community Grove

- Mountain Top Soccer’s request to use the Berlin Community Grove, July 14-18, 2025, 5:30-8:30 p.m., youth soccer camp.

P. INFORMATIONAL

COMMENTS FROM THE PUBLIC

Motion by Nathan Menhorn, seconded by Jeff Fisher, to adjourn to Executive Session to discuss personnel matters.

Ayes 7 Nays _____ Abstain _____

Motion by Cathy Webreck, seconded by Nathan Menhorn, to reconvene the regular meeting.

Ayes 8 Nays _____ Abstain _____

The meeting ended at 9:37pm.

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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