

BERLIN BROTHERSVALLEY SCHOOL DISTRICT

August 12, 2024

Dear Parent or Guardian:

We are pleased to inform you that Berlin Brothersvalley School District will be implementing a new provision known as the Community Eligibility Provision (CEP) on August 27, 2024 school year. This program is available to schools and districts that are participating in the National School Lunch and School Breakfast Programs.

All enrolled students of Berlin Brothersvalley School District are eligible to receive one nutritional breakfast and one lunch each school day at **no charge** to your household. Ala Carte items and extra's will still be charged to your lunch account.

Your child(ren) will be able to participate in these meal programs without paying a fee or submitting a Free or Reduced application, but we will need you to complete the Economically Disadvantage Determination Form and return it to the Food Service Department before school starts on August 27, 2024

If we can be of any further assistance, please contact us at 814-267-6950, Mrs. Catherine Berkebile- Food Service Director between the hours of 7:00 am – 3:00 pm, Monday through Friday.

Sincerely,

Catherine J. Berkebile-CDM/FSD

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

ATTENTION: If you speak Spanish, language assistance services, free of charge, are available to you. Contact your child's school.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Comuníquese con la escuela de su niño.