

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
DECEMBER 9, 2021
HS LIBRARY
6:30 PM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Ogline at 7:01p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Ogline
<u>Yes</u>	Jeff Fisher	<u>8:25 p.m</u>	Norman Menhorn	<u>Yes</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

STUDENT SPOTLIGHT - Fall 2021 WestPAC All-Conference Athletes

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Donna Dively, seconded by Jenna Ogburn, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, November 11, 2021. [Exhibit G-1](#)
2. Athletic Account, November 30, 2021. [Exhibit G-2](#)
3. Activity Account, November 30, 2021. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, November 30, 2021. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, November 30, 2021. [Exhibit G-5](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

<p>1 “BBSD Board Goals”</p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p>

H. SUPERINTENDENT’S REPORT

1. Board Retreat - February 5, 2022 - tentative
2. Annual Financial Report - Lori Gindlesperger. [Exhibit H-1A](#), [H-1B](#)
3. Budget - resolution versus early budget - Lori Gindlesperger
4. Superintendent Goals - 2021-2022
5. Co-op Discussion - Soccer & Cross Country - Doug Paul
6. Basketball Hoops Replacement - HS gym
7. WestPAC Update
8. Yearbook Picture - Board Members - January Meeting
9. FMLA Laura Craig
 Robert Taylor

Upcoming Meetings:

All meetings will be held in the HS Library.

I. STUDENT MTTB REPORT - Heidi Coleman

J. BUSINESS ITEMS

1. Motion by Donna Dively, seconded by Cathy Webreck, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Jenna Ogburn, to approve a consulting services agreement with Gittings Protective Security, Inc., as presented. [Exhibit J-2](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Cathy Webreck, seconded by Nathan Menhorn, to approve to advertise for bids for replacement basketball hoops for the high school gym.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by J.T. Kline, seconded by Cathy Webreck, to approve Keystone Collections Group, Irwin, PA, as the collector of delinquent per capita and occupation taxes effective immediately. [Exhibit J-3](#), [Exhibit J-4](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by J.T. Kline, to approve activity advisors and student officers as per exhibit. [Exhibit J-5](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Donna Dively, seconded by Cathy Webreck, to approve the withdrawal of the Berlin Brothersvalley School District from the WestPAC Athletic Conference effective at the conclusion of the 2022-2023 school year.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Motion by Donna Dively, seconded by Allison Rohrs, to adjourn to Executive Session to discuss personnel matters.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Norman Menhorn entered the meeting at 8:25 p.m.

Motion by Jenna Ogburn, seconded by Cathy Webreck, to reconvene the regular meeting.

All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

The Board met in Executive Session from 8:18 p.m. until 8:38 p.m.

M. PERSONNEL

1. Motion by Donna Dively, seconded by Cathy Webreck, to approve the retirement of Keith Hay effective December 1, 2021. [Exhibit M-1](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

2. Motion by Jenna Ogburn, seconded by J.T. Kline, to approve a Memorandum of Agreement between the Berlin Brothersvalley School District and the Berlin Brothersvalley Education Association as presented. [Exhibit M-2](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

3. Motion by Jeff Fisher, seconded by Donna Dively, to approve Tess Straight as a volunteer for girls basketball retroactive to November 19, 2021.

All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

4. Motion by Cathy Webreck, seconded by Donna Dively, to approve Jenna Ogburn as a classroom volunteer.

All members present voted in the affirmative except Jenna Ogburn who abstained.

Ayes 8 Nays 0 Abstain 1

5. Motion by Jenna Ogburn, seconded by Donna Dively, to approve to pay the aides for additional hours to attend safety training on January 17, 2022.
Section 508 vote: all members present voted in the affirmative.
Ayes 9 Nays 0 Abstain _____
6. Motion by Cathy Webreck, seconded by Donna Dively, to approve Kayla Werner’s request for 5 unpaid days. [Exhibit M-3](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 9 Nays 0 Abstain _____
7. Motion by Donna Dively, seconded by Cathy Webreck, to approve Santana Gary, Garrett, PA, as a substitute cafeteria worker pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative.
Ayes 9 Nays 0 Abstain _____
8. Motion by Donna Dively, seconded by Cathy Webreck, to approve the resignation of Tressa Bailey, part-time cafeteria worker, effective December 16, 2021. [Exhibit M-4](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 9 Nays 0 Abstain _____
9. Motion by Donna Dively, seconded by J.T. Kline, to approve the following to be paid for 6 after-school hours of professional development each at \$23.50/hour to attend the “How the Brain Reads” workshop on January 12 & 19, 2022:
Krista Fioravanti
Kayla Rypczyk
Courtney Richards
Amy Gair
Section 508 vote: all members present voted in the affirmative.
Ayes 9 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following conference/field trip/workshop requests:

- Forensics’ request to take 4 students to Forensics meet, Conemaugh Township High School, December 17, 2021. Cost - \$15.00. Forensics budget.
- Rebecca Courtney’s request to take 65-70 students to Mishler Theatre, Altoona, PA, February 9, 2022. Cost - \$949.85. Student payment and HS Field Trip Contingency.
- Dan Miller’s request to take 50 students to Mid Winter FFA Convention, PA Farm Show Complex, Harrisburg, PA, January 10, 2022. Cost - \$650.00. FFA budget.

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- Krista Fioravanti, Kayla Rypczyk, Courtney Richards, & Amy Gair’s request to attend by zoom LETRS Module 1 - How the Brain Works, January 12 & 19, 2022. Cost - \$564.00. Elementary Staff Development certified instructional.
- Krista Fioravanti, Kayla Rypczyk, Courtney Richards, & Amy Gair’s request to attend LETRS Module 4, IU8, Altoona, PA, February 16, 2022. Cost - \$500 for substitute wages plus mileage. Elementary Staff Development certified instructional
- Krista Fioravanti, Kayla Rypczyk, Courtney Richards, & Amy Gair’s request to attend LETRS Module 6, IU8, Altoona, PA, March 15, 2022. Cost - \$500 for substitute wages plus mileage. Elementary Staff Development certified instructional

Section 508 vote: all members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Lori Gindlesperger’s request to virtually attend Collective Bargaining Symposium, December 7, 2021. Cost - \$125.00. Non-certified non-instructional staff development district.

O. FACILITIES USE REQUESTS

Motion by Nathan Menhorn, seconded by Donna Dively, to approve the following facilities use requests:

- Berlin Volleyball Boosters request to use the MS gym, Saturdays, March 5, 2022, March 19, 2022, & April 2, 2022, 7:30 a.m.-6:00 p.m., AAU Volleyball Tournaments.
- Forensics request to use MS rooms, 004, 005, & 007, Wednesday, December 15, 2021, 3:30-6:15 p.m., Student Congress Debate.
- Berlin Music Boosters request to use the auditorium foyer, Tuesday, December 21, 2021, 11:00 a.m.-3:30 p.m., fundraiser distribution.
- Berlin PeeWee Wrestling’s request to use the MS gym & MS concession stand, Wednesday, January 26, 2022, 5:00-9:00 p.m., Berlin Youth Wrestling League Night.
- Cub Scouts’ request to use the tech ed lab and classroom, Wednesday, January 19 and Thursday, January 20, 2022, 6:00-8:00 p.m., building pinewood derby cars.

All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

Facilities Use requests already approved:

- Berlin Youth Wrestling’s request to use the elementary gym, Tuesdays & Thursdays, December 7, 2021-February 10, 2022, 6:00-8:00 p.m., wrestling practice.
- Berlin PTSO’s request to use the elementary gym, Wednesday, December 8, 2021, 3:30-9:00 p.m., Thursday, December 9, 2021, 8:00 a.m.-9:00 p.m., & Friday, December 10, 2021, 8:00 a.m.-3:30 p.m., Christmas Bazaar.

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P. INFORMATIONAL

1. OAC Meeting Minutes, November 16, 2021. [Exhibit P-1](#)
2. LAC Meeting Minutes, November 16, 2021. [Exhibit P-2](#)

Motion by Donna Dively, seconded by Allison Rohrs, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

The meeting adjourned at 8:47 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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