

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
AUGUST 10, 2023 - 6:30 P.M.
HS Library**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Ogline at 6:30 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>Yes</u>	Donna Dively	<u>No</u>	Nathan Menhorn	<u>Yes</u>	Larry Ogline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>No</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

Jessie Landis spoke to the Directors regarding bus transportation and cell phone use.

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, July 21, 2023. [Exhibit G-1](#)
2. Athletic Account, July 31, 2023. [Exhibit G-2](#)
3. Activity Account, July 31, 2023. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, July 31, 2023. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, July 31, 2023. [Exhibit G-5](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

H. SUPERINTENDENT'S REPORT

1. Matt Caton - Building structure/Facility Preparation Update
2. Donation to Berlin Community Grove and J.B. Schrock Playground
3. Comprehensive Plan Stakeholder Meeting Update

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“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

4. Board Member Recognition
5. Student Member to the Board - Shay Fochtman
6. Bus Info

Upcoming Meetings: Board Meeting - Tuesday, September 19, 2023 - 6:30 p.m.

All meetings will be held in the HS Library.

J. BUSINESS ITEMS

1. Motion by Norman Menhorn, seconded by Jenna Ogburn, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Cathy Webreck, to approve Somerset County Tax Claim Bureau’s “Notice of Offer to Purchase Property at Private Sale” from Timothy A. Emerick, Sr. as presented. [Exhibit J-2](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
3. Motion by Norman Menhorn, seconded by Donna Dively, to approve three Somerset County Tax Claim Bureau’s “Notice of Offer to Purchase Property at Private Sale” from Anthony Bittner as presented. [Exhibit J-3](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
4. Motion by Donna Dively, seconded by Jeff Fisher, to approve the 2023-2024 Memorandum of Agreement with Western Pennsylvania Sports Medicine & Rehabilitation, Inc. as per exhibit. [Exhibit J-4](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Jenna Ogburn, to approve a service proposal with O.Z. Enterprises, LLC as presented. [Exhibit J-5](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
6. Motion by Donna Dively, seconded by Jenna Ogburn, to approve a contract with Appalachia Intermediate Unit 08 to provide K-12 curriculum re-design services. [Exhibit J-6](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

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7. Motion by Cathy Webreck, seconded by Donna Dively, to approve an agreement between Tableland Services, Inc. and BBSD to purchase meals from BBSD as per exhibit. [Exhibit J-7](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the 2023-2024 ES handbook with updated lunch prices and no other changes. All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Jeff Fisher, to approve the Berlin Brothersvalley Elementary School Home and School Involvement Compact for the 2023-2024 school year. [Exhibit L-1](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
3. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve the updated ARP ESSER Health and Safety Plan as presented. [Exhibit L-2](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
4. Motion by Cathy Webreck, seconded by Donna Dively, to approve the 2023-2024 bus driver list as presented pending completion of legal requirements. [Exhibit L-3](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Cathy Webreck, to place policy No. 918.2 - “School-Wide Parent and Family Engagement” on the table for public inspection for 30 days. [Exhibit L-4](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
6. Motion by Norman Menhorn, seconded by JT Kline, to approve Shay Fochtman as the Student Representative to the Board for the 2023-24 school year. [Exhibit L-5](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

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M. PERSONNEL

1. Motion by Norman Menhorn, seconded by Cathy Webreck, to approve the following: Security - \$50/football game, \$40/other sports' games requiring security, Game Managers - \$25/game, Clock Keepers - \$20/game, and Football Announcers:

Security/Game Managers

Eric Lauer
Tanner Prosser
Joe Shubik
Jill Boyer
Rachel Prosser
Jake Zorn
Susan Straight
Vinnie Trulick
Dave Remaley
Rocky Ritchey
Heath Montgomery
Casey Montgomery
Dante Paul
Braden Fochtman
Turner Paul
Tess Straight
Cannon Hay
Andrea Milburn
Isaiah Paul
Stacey Deeter

Clock Keepers

Eric Lauer
Tanner Prosser
Jake Zorn
John Beachley
Holly McKenzie
Brett Straight
Rachel Prosser
Marty Riley
Corey Sechler
Rocky Ritchey
Roger Platt
Keith Webreck
Dante Paul
Braden Fochtman
Turner Paul

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Casey Montgomery
Josh Milburn
Cannon Hay

Football Announcers

Brett Straight

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

2. Motion by Donna Dively, seconded by JT Kline, to approve Derek Hoyman as the “Science: It’s Elementary” facilitator for the 2023-2024 school year at a stipend of \$2000.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

3. Motion by Cathy Webreck, seconded by Donna Dively, to approve James Maddy, LaVale, MD, as high school principal beginning December 4, 2023 at an **annual** salary of \$100,000, **pro-rated for days worked**, pending completion of legal requirements.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

4. Motion by JT Kline, seconded by Cathy Webreck, to approve a maximum of 12 hours at \$28.50/hour for David Remaley to register students for Berlin Cyber Academy. [Exhibit M-1](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

5. Motion by Cathy Webreck, seconded by Jeff Fisher, to create a temporary Dean of Students position from August 11, 2023, through December 1, 2023.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

6. Motion by Norman Menhorn, seconded by JT Kline, to appoint Doug Paul as Dean of Students from August 24, 2023, through December 1, 2023.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

7. Motion by Jenna Ogburn, seconded by Jeff Fisher, to approve the following to be compensated for induction on August 23, 2023, at their per diem rate:

Nicole Sciscente
Amanda Dowdy
Cannon Hay

Section 508 vote: all members present voted in the affirmative.

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Ayes 7 Nays 0 Abstain _____

8. Motion by JT Kline, seconded by Donna Dively, to authorize the administration to fill any vacant positions, if needed, after August 10, 2023, prior to the next board voting meeting.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

9. Motion by Donna Dively, seconded by Cathy Webreck, to approve a Memorandum of Agreement between Berlin Brothersvalley School District and the Berlin Brothersvalley Education Association as presented. [Exhibit M-2](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

N. **CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS**

Motion by Jenna Ogburn, seconded by Norman Menhorn, to approve the following conference/field trip/workshop requests:

- Alex Saylor’s request to take up to 7 students to District Band Pre-Auditions, Northern Cambria High School, November 19, 2023. Cost - \$99.00. Band budget.
- Alex Saylor’s request to take up to 10 students to Somerset County Jr. High Band, BBHS, November 29 & 30, 2023. Cost - \$200.00. Band budget.
- Alex Saylor’s request to take up to 10 students to Somerset County Sr. High Band, BBHS, November 29 & 30, 2023. Cost - \$450.00. Band budget.
- Eric Lauer’s request for the K-8 Science teachers (8) to attend Science Networks in Richland on October 19, 2023 and Altoona on December 13, 2023 & February 28, 2024. Cost - \$4887.95. Certified instructional professional development.
- Inez O’Donnell, Courtney Richards, and Cannon Hay’s request to take 60 students to Somerset Mountain Craft Days, September 8, 2023. Cost - \$211.82. PTSO funded.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

Conference/Field Trip/workshop requests already approved:

O. **FACILITIES USE REQUESTS**

Motion by Donna Dively, seconded by Jeff Fisher, to approve the following facilities use requests:

- Berlin Youth Football’s request to use the football stadium and restrooms, Wednesday, August 23, 2023, 6:15-8:00 p.m., scrimmage v. Rockwood
- Alive Student Ministries, FCA’s request to use High School Front Lawn, Wednesday, September 27, 2023, See you at the pole

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- Berlin Youth Cheer’s request to use Elementary Playground, (Elementary Gym if raining), Wednesdays in August and September, 6-7 p.m., practice
- Marching Band’s request to use the back parking lot, Saturday, September 16, 2023, 8 a.m.-12 p.m., Goodwill truck fundraiser
- Berlin Youth Cheer’s request to use High School Front Lawn, Wednesday, August 30, 2023, 6:30 p.m., pictures

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

Facilities Use requests already approved:

- Somerset County Fair Queen Program’s request to use the auditorium, Wednesdays, July 26 & August 9, 2023, 6:30 p.m., rehearsals.
- Berlin Youth Basketball League-K-2 East Hills’ request to use the MS gym, Sundays, August 6, 13, 20, & 27, 2023, 6:00-8:00 p.m., East Hills K-2 practice.

P. INFORMATIONAL

Motion by Norman Menhorn, seconded by Donna Dively, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

The meeting adjourned at 7:58 p.m.

An Executive Committee meeting was held following the adjournment to discuss personnel matters.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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