

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
APRIL 8, 2021 - 6:30 PM
HS LIBRARY**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library and via Zoom due to the social distancing order. The meeting was called to order by Board President Larry Philip at 6:36 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Jeremy Broadwater	<u>Zoom</u>	Jenna Ogburn	<u>Zoom</u>	Allison Rohrs
<u>No</u>	Melanie Christner	<u>Yes</u>	Larry Ogline	<u>No</u>	Steve Spochart
<u>Yes</u>	Donna Dively	<u>Yes</u>	Larry Philip	<u>6:40</u>	Cathy Webreck

Motion by Larry Ogline, seconded by Donna Dively, to adjourn to Executive Session to address personnel matters.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain _____

Motion by Jeremy Broadwater, seconded by Donna Dively, to reconvene the regular meeting.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

The Board met in Executive Session from 6:40 p.m. until 9:45 p.m. for personnel interviews/issues.

COMMENTS FROM THE PUBLIC

- F. APPROVAL OF THE AGENDA**

Motion by Donna Dively, seconded by Jeremy Broadwater, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Jeremy Broadwater, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1

“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

1. Regular Board Meeting, March 11, 2021. [Exhibit G-1](#)
 2. Athletic Account, March 31, 2021. [Exhibit G-2](#)
 3. Activity Account, March 31, 2021. [Exhibit G-3](#)
 4. General, Construction, Capital Reserve, and Investment Accounts, March 31, 2021. [Exhibit G-4](#)
 5. Cafeteria and Payroll Funds, March 31, 2021. [Exhibit G-5](#)
- Section 508 Vote: all members present voted in the affirmative.
 Ayes 7 Nays 0 Abstain _____

PRESENTATIONS

H. SUPERINTENDENT’S REPORT

1. Boys Basketball Team State Finalists
2. Mamma Mia
3. Preston Foor
4. Certificates of Appreciation
5. Yearbook picture - May meeting
6. Dental Insurance - Lori Gindlesperger

Upcoming Meetings: **BUDGET MEETING - TUESDAY, APRIL 13 - 6:30 PM**
Board Meeting - Thursday, May 6, 2021 - 6:30 p.m.

I. STUDENT MTTB REPORT__

J. BUSINESS ITEMS

1. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
 Section 508 Vote: all members present voted in the affirmative.
 Ayes 7 Nays 0 Abstain _____

2. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve the General and Custodial supply bids for the 2021-2022 school year as presented. [Exhibit J-2](#)
 Section 508 Vote: all members present voted in the affirmative.
 Ayes 7 Nays 0 Abstain _____

3. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve the administration to advertise for gasoline suppliers, snow removal services, coal suppliers(?), bread suppliers, and milk suppliers for the 2021-2022 school year.
 Section 508 Vote: all members present voted in the affirmative.
 Ayes 7 Nays 0 Abstain _____

<p>2</p> <p>“BBSD Board Goals”</p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p>

4. Motion by Cathy Webreck, seconded by Donna Dively, to approve an agreement between Camco Physical and Occupational Therapy, LLC and BBSD for the period of August 1, 2021 through July 31, 2023. [Exhibit J-3](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

5. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve the Settlor Attestation with PSDLAF as per exhibit. [Exhibit J-4](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

6. Motion by Jeremy Broadwater, seconded by Cathy Webreck, to approve to have the Business Manager apply for a variance from the requirements of the Air Pollution Control Act, the Act of January 8, 1960, P. L. 2119, as amended, and 25 Pa. Code Chapter 127.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

7. Motion by Donna Dively, seconded by Cathy Webreck, to approve the PSBA Policy Maintenance Program Participation Agreement effective July 1, 2021 through June 30, 2022 as per exhibit. [Exhibit J-5](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

8. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve to distribute an RFP for a facilities evaluation contingent on grant approval.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

9. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve to advertise a bid for a district connectivity upgrade contingent on grant approval.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

K. INSTRUCTIONAL

1. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve the participation in the IU8 Substitute Teacher Consortium for the 2021-2022 school year at a cost of \$500.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

L. ADMINISTRATION

1. Motion by Donna Dively, seconded by Jeremy Broadwater, to adopt revised policy No. 103 - "Discrimination/Title IX Sexual Harassment Affecting Students". [Exhibit L-1](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

<p>3</p> <p>"BBSD Board Goals"</p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p>

2. Motion by Jeremy Broadwater, seconded by Donna Dively, to adopt revised policy No. 104 - "Discrimination/Title IX Sexual Harassment Affecting Staff". [Exhibit L-2](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

3. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve May 28, 2021, as the date of graduation.
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

M. PERSONNEL

1. Motion by Donna Dively, seconded by Cathy Webreck, to approve COVID-19 Special Sick Leave days to be covered for PSERS:
Employee #4281964
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

2. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following as teachers for extended school year at a rate of \$23.50/hour:

Jayne St. Clair	up to 85 hours
Kim Diehl	up to 65 hours
Katy Gibson	up to 85 hours
Courtney Richards	up to 85 hours
Andrea Milburn	up to 20 hours
Nina Zimmerman	up to 53 hours
Jack Murphy	up to 53 hours
Maria Murphy	substitute
Jacob St. Clair	substitute, pending completion of legal requirements

Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

3. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve Tonya Brenneman as a personal care aide for extended school year for up to 60 hours at her regular rate of pay.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

4. Motion by Larry Ogline, seconded by Donna Dively, to approve the Aides non-professional compensation plan for the 2021-2022 and 2022-2023 school years.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

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5. Motion by Larry Ogline, seconded by Donna Dively, to approve Heath Montgomery as a volunteer for track.
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
6. Motion by Larry Ogline, seconded by Donna Dively, to approve Amanda Dowdy as a substitute aide at \$9.50/hour retroactive to March 26, 2021.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
7. Motion by Larry Ogline, seconded by Donna Dively, to approve Wesley Wright, Berlin, PA, as a full-time custodian with benefits at \$9.00/hour.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
8. Motion by Donna Dively, seconded by Larry Ogline, to approve Courtney Richards of Berlin as an elementary teacher at step 1 of the current BBEA contract pending completion of legal requirements.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
9. Motion by Donna Dively, seconded by Larry Ogline, to approve Dante Paul of Berlin as an elementary teacher at step 1 of the current BBEA contract pending completion of legal requirements.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
10. Motion by Larry Ogline, seconded by Donna Dively, to approve to permit administration to pre-approve custodians at \$9.00/hour pending completion of legal requirements.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following conference/field trip/workshop requests:

- Second Grade’s request to take 58 students to Ice Cream Station, Berlin, PA, May 24, 2021. No cost to the district. PTSO will pay for this trip.
- Second Grade’s request to take 58 students to Berlin Community Grove, Berlin, PA, May 19, 2021. Cost - \$170.00. PTSO will pay for this trip.
- Sixth Grade’s request to take 67 students to Ice Cream Station, Berlin, PA, May 2021. No cost to the district. PTSO will pay for this trip.
- Fifth Grade’s request to take 55 students to JB Schrock Playground, Berlin, PA, May 21, 2021. No cost to the district.
- Fourth Grade’s request to take 35 students to Berlin Community Grove, Berlin, PA, May 24, 2021. No cost to the district. PTSO will pay for this trip.

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- Tech Ed Club’s request to take 20-25 students to several companies, Somerset County area, May 7, 2021. Cost - \$600. Tech Ed Club and General Fund.
- Kindergarten’s request to take 60 students to Berlin Community Grove, Berlin, PA, May 21, 2021. No cost to the district. PTSO will pay for this trip.
- Kindergarten’s request to take 60 students to Ice Cream Station, Berlin, PA, May 25, 2021. No cost to the district. PTSO will pay for this trip.
- **Katherine Spiri’s request to take 45 students to High Notes Festival, Hershey Park, Hershey, PA, May 27, 2021. No cost to the district. Choral Boosters and students will pay for this trip.**

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

Conference/Field Trip/workshop requests already approved:

- **Senior Class request to take 30 students to Kalahari Water Park, Sandusky, OH, May 14-15, 2021. No cost to the district. Senior class account will pay for this trip. - LOCATION CHANGE.**

O. FACILITIES USE REQUESTS

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following facilities use requests:

- Berlin Elementary’s request to use the elementary library and makerspace, Tuesdays and Thursdays, June & July 2021, 9:00-11:00 a.m., Summer Library program.
- Berlin Wrestling Boosters’ request to use HS room 123, Wednesday, April 21, 2021, 7:00 p.m., meeting.
- Berlin Musical/Theater Camp’s request to use the auditorium, band room, chorus room, and front lawn, June 1-4, 2021, 8:00 a.m.-4:00 p.m., and Friday, June 4, 2021, 7:00 p.m., theater camp and performance.
- Special Education Department’s request to use EL rooms 005, 12B, home ec room, MS rooms 011 and 019, June 28-July 2, 2021, July 5-8, 12-15, 19-22, 26-29, & August 2-5, 2021, 8:00 a.m.-1:00 p.m., extended school year/CCS.
- Berlin Fire Department’s request to use all parking lots, Thursday, June 10, 2021, 4:00-8:00 p.m., parade line-up.
- Berlin Brothersvalley Community Fair’s request to use the HS gym, Tuesday, September 14, 2021 at approximately 6:00 p.m. through Saturday, September 18, 2021 at 4:00 p.m., Community Fair.
- National Honor Society’s request to use the baseball field and football field, Friday, May 21, 2021, 8:00 a.m.-3:30 p.m., End of Year Fun Day.
- BBSD Foundation’s request to use the elementary library, Sunday, April 11, 2021, 7:00 p.m., Scholarship Committee meeting.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

6

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Facilities Use requests already approved:

- BBSD Soccer’s request to use MS gym, Saturday, March 20, 2021, 12:00-2:00 p.m., Wednesdays, March 24-April 28, 2021, 6:00-8:00 p.m., and the soccer field, Saturdays in March, April & May, 2021, 5:00-8:00 p.m., soccer open gym/field
- Berlin Youth Softball & Baseball’s request to use the elementary library, Wednesday, March 17, 2021, 7:00-8:00 p.m., meeting.
- Berlin Elementary’s request to use elementary rooms E013 and E015, Saturdays, March 20, 27, April 17, & May 22, 2021, 9:00-11:00 a.m., Lego League.
- Berlin Wrestling Boosters’ request to use HS room 123, Wednesday, March 17, 2021, 7:30-8:30 p.m., booster meeting.
- Danielle Hay’s request to use the elementary gym, Wednesdays, March 17, 31, April 21, May 5 & 19, 2021, 3:30-4:30 p.m., yoga.
- Berlin Jr. Legion Baseball’s request to use the HS gym, Wednesdays & Fridays, March 31, April 7, 9, 14, & 16, 2021, 6:00-8:00 p.m., baseball practice.
- BBSD Foundation’s request to use HS room 065, Sunday, March 28, 2021, 7:00 p.m., meeting.
- Berlin Youth Cheer’s request to use the elementary library, Tuesday, April 6, 2021, 6:30-8:00 p.m., Cheerleading registration.

P. INFORMATIONAL

Motion by Jeremy Broadwater, seconded by Donna Dively, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

The meeting adjourned at 10:11 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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