

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
MARCH 10, 2022
HS LIBRARY
6:30 PM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Oglie at 6:30 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Oglie
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>No</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Jeff Fisher, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

STUDENT SPOTLIGHT

Conlan Gair - Grade 11

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Jenna Ogburn, seconded by J.T. Kline, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, February 10, 2022. [Exhibit G-1](#)
2. Athletic Account, February 28, 2022. [Exhibit G-2](#)
3. Activity Account, February 28, 2022. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, February 28, 2022. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, February 28, 2022. [Exhibit G-5](#)
6. Special Meeting, February 22, 2022. [Exhibit G-6](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

STUDENT MTTB REPORT - Heidi Coleman

“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

H. SUPERINTENDENT’S REPORT

- 1. Instructional Data Presentation - Mr. Mudry, Mr. Lauer, & Mr. Thompson
- 2. Musical dates: Friday, April 1 7:30 p.m.
 Saturday, April 2 7:30 p.m.
 Sunday, April 3 2:00 p.m.
- 3. Budget Process Timeline/Budget Meeting - **Tuesday, April 19, 2022 - 6:30 p.m.**
- 4. May & June Board Meetings - May 12 & June 16
- 5. Graduation Date - May 25, 2022

Upcoming Meetings: Board Meeting - April 7, 2022 - 6:30 p.m.
 All meetings will be held in the HS Library.

J. BUSINESS ITEMS

- 1. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____

- 2. Motion by Cathy Webreck, seconded by Donna Dively, to adopt the proposed Secondary budget for the fiscal year 2022-2023 of the Somerset County Technology Center in the amount of \$5,294,864.47 General Fund and \$439,732.50 Debt Service for a total of \$5,734,596.97. [Exhibit J-2](#)
 On roll call: motion passed.

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Ogline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	_____	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

- 3. Motion by Donna Dively, seconded by Cathy Webreck, to adopt the proposed Adult budget for the fiscal year 2022-2023 of the Somerset County Technology Center in the amount of \$1,626,604.12. [Exhibit J-3](#)
 On roll call: motion passed.

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Ogline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	_____	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

K. INSTRUCTIONAL

L. ADMINISTRATION

- 1. Motion by Nathan Menhorn, seconded by Cathy Webreck, to approve a cooperative agreement between Berlin Brothersvalley High School and Mount Aloysius College as presented. [Exhibit L-1](#)
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____

<p>2 “BBSD Board Goals”</p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p>

2. Motion by Cathy Webreck, seconded by Jeff Fisher, to approve the updated ARP ESSER Health and Safety Plan as presented. [Exhibit L-2](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

M. PERSONNEL

1. Motion by Donna Dively, seconded by Norman Menhorn, to approve the following as after school tutors at \$23.50/hour to be paid by ESSER Set Aside Grant:
Derek Hoyman
David Remaley
Holly Montgomery
Roni Sue Gontis
Kerry Hersch
Jessica Remaley
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Jenna Ogburn, to approve Amanda Cooney’s request for February 2, 3, 4 & 25, 2022, as days off without pay. [Exhibit M-1](#), [Exhibit M-2](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by Jenna Ogburn, to approve Laura Craig’s request to extend her FMLA leave until April 11, 2022. [Exhibit M-3](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Nathan Menhorn, seconded by Jenna Ogburn, to approve the following as field trip chaperones pending completion of legal requirements:
Courtney Bench
Cassandra Dively
Mindy Johnson
Mary Boehnke
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Norman Menhorn, seconded by J.T. Kline, to approve Bradley Walker, Friedens, PA, as an IU8 certified day-to-day teaching substitute pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

6. Motion by J.T. Kline, seconded by Jenna Ogburn, to approve Trevor Pritts' resignation as head rifle coach effective immediately. [Exhibit M-4](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

7. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following as volunteers for Track & Field pending completion of legal requirements:
Heath Montgomery
Nick Belcher
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

8. Motion by Donna Dively, seconded by J.T. Kline, to approve Kayla Werner's request for March 7 & 8, 2022, as days off without pay. [Exhibit M-5](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

9. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve Santana Gary's resignation as part-time cafeteria worker effective immediately.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

10. Motion by Jeff Fisher, seconded by Donna Dively, to approve a change in status for Tabitha Yanke from substitute to part-time cafeteria worker.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

11. Motion by Donna Dively, seconded by J.T. Kline, to approve Tammy Deneen-Sturtz's request for March 7, 2022, as a day off without pay. [Exhibit M-6](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

12. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve the following as Junior High Softball volunteers:
Rocky Ritchey
Susan Straight
Katie Flick
Steve Costea, pending completion of legal requirements
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

13. Motion by Nathan Menhorn, seconded by Norman Menhorn, to approve Jill Shubik as a mentor for Jessica Remaley at a pro-rated rate of 1 day per diem per the current BBEA contract.

“BBSB Board Goals”

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Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by J.T. Kline, seconded by Jeff Fisher, to approve the following conference/field trip/workshop requests:

- Fifth Grade’s request to take 41 students to Pasquerilla Performing Arts Center, UPJ, Johnstown, PA, April 12, 2022. No cost to the district.
- Fifth Grade’s request to take 41 students to Ice Cream Station, Berlin, PA, May 13, 2022. No cost to the district.
- Fifth Grade’s request to take 41 students to J.B. Schrock Playground, Berlin, PA, May 18, 2022. No cost to the district.
- Fifth Grade’s request to take 41 students to Berlin Historical Society, Berlin, PA, May 6, 2022. No cost to the district.
- Dana Kissel’s request to take 15 students to Justo Lamas Spanish concert, Grafton High School, Grafton, WV, April 1, 2022. Cost - \$1100. Spanish Club funds will cover costs.
- Fourth Grade’s request to take 58 students to Flight 93 Memorial, Stoystown, PA, May 17, 2022. No cost to the district.
- Fourth Grade’s request to take 58 students to Ice Cream Station, Berlin, PA, May 23, 2022. No cost to the district.
- Fourth Grade’s request to take 58 students to Berlin Grove, Berlin, PA, May 19, 2022. No cost to the district.
- Fourth Grade’s request to take 58 students to Laurel Hill State Park, Somerset, PA, May 12, 2022. No cost to the district.
- Second Grade’s request to take 61 students to South Street Playground, Berlin, PA, May 13, 2022. No cost to the district.
- Second Grade’s request to take 61 students to Ice Cream Station, Berlin, PA, May 23, 2022. No cost to the district.
- Second Grade’s request to take 61 students to Pittsburgh Zoo, Pittsburgh, PA, May 18, 2022. No cost to the district.
- Katherine Spiri’s request to take 1 student to Regional Chorus, Altoona High School, March 24-25, 2022. Cost - \$600.00. Chorus budget.
- Nina Zimmerman’s request to take 4 students to Living Treasures Animal Park, Jones Mills, PA, May 3, 2022. Cost - \$297.00. Life Skills Transportation & Supplies.
- Christine Fabyanic’s request to take approximately 24 students to Interscholastic Reading Competition, Forest Hills School District, April 7, 2022. Cost - \$613.84. Reading Competition-High School.
- Kim Diehl’s request to take approximately 24 students to Interscholastic Reading Competition, Forest Hills School District, April 5, 2022. Cost - \$531.34. Reading Competition-Elementary.
- First Grade’s request to take 60 students to Ice Cream Station, May 17, 2022. No cost to the district.

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- Levi Steward’s request to take 4 students to PMEA District 6 6th Grade Band Fest, Conemaugh Valley High School, April 1, 2022. Cost - \$430.00. Band Budget.
- Debra Orendorf’s request to have 1 student virtually attend PHSSL Virtual State Tournament, March 19-20, 2022. Cost - \$15.00. Forensics Budget.
- Christy McMillen’s request to take 50 students to Somerset County College Fair, SCTC, Somerset, PA, April 5, 2022. Cost - \$92.29. HS Counseling Budget.
- First Grade’s request to take 60 students to Heritage Discovery Center, Johnstown, PA, May 6, 2022. No cost to the district.
- Debra Orendorf’s request to take 3 students to District Student Congress, Somerset High School, March 21, 2022. Cost - \$112.50. Forensics budget.
- Dan Miller’s request to take 20 students to Somerset County FFA Public Speaking, Berlin Brethren Church, April 7, 2022. Cost - \$125 - substitute wages.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

O. FACILITIES USE REQUESTS

Motion by Nathan Menhorn, seconded by Donna Dively, to approve the following facilities use requests:

- BBES’ request to use Elementary Makerspace and elementary library, Tuesdays and Thursdays, June 7-July 28, 2022, 8:30-11:30 a.m., Summer Library Program.
- Berlin Youth Baseball/Softball League’s request to use the HS gym, Sundays, March 13-April 24, 2022, 4:00-8:00 p.m., youth baseball practice.
- PTSO’s request to use the MS gym, Saturday, April 9, 2022, 3:00-9:00 p.m., Father Daughter Dance.
- Berlin Music Boosters’ request to use the auditorium foyer, Tuesday, April 12, 2022, 12:00-2:00 p.m., fundraiser distribution.
- Berlin Softball Boosters’ request to use the MS hallway, Tuesday, March 29, 2022, 3:30-6:00 p.m., fundraiser distribution.
- Berlin Pre-K’s request to use the track area, Thursday, April 7, 2022, 12:30-2:00 p.m., Easter egg hunt.
- Berlin Youth Football’s request to use the elementary library, Tuesday, April 5 & Wednesday, April 6, 2022, 6:00-7:30 p.m., youth football registration.
- Berlin Youth Football’s request to use the elementary library, Tuesday, April 26, 2022, 6:00-8:00 p.m., board meeting.
- Berlin Athletics’ request to use the HS gym, MS gym, & concession stand, Tuesday, December 27 & Wednesday, December 28, 2022, 8:00 a.m.-10:00 p.m., Basketball Christmas Tournament.
- BBSD Foundation’s request to use the board room, Sunday, March 13, 2022, 6:30 p.m., Sunday, March 27, 2022, 6:30 p.m., & Sunday, April 10, 2022, 6:30 p.m., meeting.

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- Berlin Youth Football’s request to use the MS gym, Tuesday, May 17, 2022, 6:00-7:00 p.m., fundraiser pick up.
- BBEA’s request to use the auditorium, Monday, March 21, 2022, 3:30-4:00 p.m., meeting.
- Berlin Volleyball’s request to use the HS & MS gyms, Tuesday, May 31, 2022 & Wednesday, June 1, 2022, 8:00 a.m.-4:00 p.m., Clarion Volleyball Clinic.
- Junior Legion Baseball’s request to use an available gym, Wednesdays & Saturdays, March 16-April 30, 2022, 6:45-8:00 p.m., Legion Baseball practice.
- Berlin Youth Cheer’s request to use the elementary library, Friday, April 8, 2022, 6:00-7:30 p.m., registration.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Facilities Use requests already approved:

- Berlin Youth Baseball/Softball’s request to use the elementary library, Thursday, February 17, 2022, 6:30-8:00 p.m., coaches and roster meeting.
- Berlin Volleyball Boosters’ request to use the elementary gym, March 7, 8, 14, 16, 21, & 23, 2022, 6:00-7:30 p.m., elementary volleyball clinics.
- PTSO’s request to use the elementary library, Sunday, March 6, 2022, 3:00 p.m., Monday-Friday, March 7-11, 2022, 8:00 a.m.-7:00 p.m., Book Fair.

P. INFORMATIONAL

1. 2021-2022 Tax Data. [Exhibit P-1](#)

Motion by Donna Dively, seconded by Norman Menhorn, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

The regular meeting adjourned at 8:04 p.m.

The members met in Executive Session from 8:04 p.m. until 10:15 p.m. to discuss personnel issues.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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