

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
FEBRUARY 9, 2023
HS LIBRARY**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Ogline at 6:31 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Ogline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>6:34 pm</u>	Allison Rohrs
<u>No</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, January 12, 2023. [Exhibit G-1](#)
 2. Athletic Account, January 31, 2023. [Exhibit G-2](#)
 3. Activity Account, January 31, 2023. [Exhibit G-3](#)
 4. General, Construction, Capital Reserve, and Investment Accounts, January 31, 2023. [Exhibit G-4](#)
 5. Cafeteria and Payroll Funds, January 31, 2023. [Exhibit G-5](#)
- Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain

STUDENT SPOTLIGHT

Lego League

H. SUPERINTENDENT'S REPORT

1. Board Retreat - February 11, 2023 - Cup of Soul Cafe (8:00 a.m.-1:00 p.m.)
2. 2023-2024 Calendar. [Exhibit H-1](#)

1 “BBSD Board Goals”
1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

3. PSBA Advocacy Day (Harrisburg) - April 14, 2023
4. Health & Safety Plan - Updated Plan

Upcoming Meetings: Board Meeting - Thursday, March 9, 2023 - 6:30 p.m.
Board Retreat - February 11, 2023 - 8:00 a.m.-1:00 pm. -
Location - Cup of Soul Cafe

All meetings will be held in the HS Library.

I. STUDENT MEMBER TO THE BOARD REPORT - MORGAN TWOMBLY

J. BUSINESS ITEMS

1. Motion by Norman Menhorn, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Cathy Webreck, to approve a letter of agreement with The Meadows for the 2023-2024 and 2024-2025 school years as presented. [Exhibit J-2](#)
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Nathan Menhorn, to adopt revised Policy No. 610 - “Purchases Subject to Bid”. [Exhibit L-1](#)
 All members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Jeff Fisher, to adopt revised Policy No. 611 - “Purchases Budgeted”. [Exhibit L-2](#)
 All members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
3. Motion by Cathy Webreck, seconded by Norman Menhorn, to adopt revised Policy No. 113.4 - “Confidentiality of Special Education Information”. [Exhibit L-3](#)
 All members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
4. Motion by Nathan Menhorn, seconded by Jeff Fisher, to approve an updated ARP ESSER Health and Safety Plan as presented. [Exhibit L-4](#)
 All members present voted in the affirmative.

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

Ayes 8 Nays 0 Abstain

M. PERSONNEL

1. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve the following as after-school tutors to be paid by the ARP ESSER Set-Aside After-School Program Grant:

Teachers - \$28.50/hour

Stacey Kalp
Heather Kush
Amy Gair
Amanda Stiffler
Kate Murphy
Vanessa Smith
Jayme St. Clair
Beth Hoover - substitute
Susan Straight - substitute
Holly McKenzie - substitute

Aides - \$15.50/hour

Kerry Hersch
Teisha Cooney
Megan Hare
Jill Marker

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

2. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve Tracy McKenzie's request to rescind her resignation as Title 1 Instructional Aide. [Exhibit M-1](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

3. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve the following census enumerators for 2023 at the stipends listed:

Allegheny Township	Jessica Coughenour	\$950
Berlin Borough	Nancy Engbert	\$1375
Brothersvalley Township	Hilary Strobe	\$2000
Fairhope Township	Gail Smith	\$425
New Baltimore Borough	Audrey Benning	\$320
Northampton Township	Gail Smith	\$525

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

4. Motion by Norman Menhorn, seconded by Donna Dively, to approve the following as field trip chaperones pending completion of legal requirements:

Jenna Ogburn
Emily Engle
Marah Yachere
Erin Riley
Breanna Hostetler
Tracey Henry
Cassandra Dively
Erin VanGilder

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

5. Motion by Nathan Menhorn, seconded by Jeff Fisher, to approve the following spring coaches pending completion of legal requirements:

Junior High Baseball

Kyle Courtney

Junior High Softball

Rocky Ritchey
Gloria Weighley

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

6. Motion by Cathy Webreck, seconded by Donna Dively, to approve the resignation of Cynthia Coleman, full-time custodian, effective February 22, 2023.

[Exhibit M-2](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

7. Motion by Nathan Menhorn, seconded by Jeff Fisher, to approve Laura Wyant, Berlin, PA, as a substitute nurse pending completion of legal requirements.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Donna Dively, seconded by Norman Menhorn, to approve the following conference/field trip/workshop requests:

- Third Grade's request to take 60 students to Carnegie Science Center, Pittsburgh, PA, May 11, 2023. PTSO and a Carnegie Science Center grant will pay for this trip.

"BBSD Board Goals"

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

- Mark Smith’s request to take 58 students to Somerset County Technology Center, Somerset, PA, March 8, 2023. Cost - \$250.00. Middle School Guidance.
- Forensics’ request to take 7 students to Debate, Conemaugh Valley High School, Johnstown, PA, February 15, 2023. Cost - \$320.00. Forensics budget.
- Tess Straight, Braden Fochtman, Dave Remaley, Krista Fioravanti, & Tim Sprowls’ request to attend SAP training, St. Vincent College, Latrobe, PA, May 16, 17, & 18, 2023. Cost - \$3125.00. PCCD Mental Health Grant & Somerset County Single County Authority for Drug & Alcohol will pay for this training.
- Scholastic Quiz’s request to take 15 students to Scholastic Quiz competition, Somerset Junior High//Senior High School, Somerset, PA, March 9, 2023. Cost - \$410.00. Scholastic Quiz budget.
- Kim Diehl & Christy McMillen’s request to take 12-24 students to Interscholastic Reading Competition-Elementary, Forest Hills School District, Sidman, PA, March 28, 2023. Cost - \$705.00. Reading Competition Team-Elementary School budget.
- Christine Fabyanic & Christy McMillen’s request to take 12-24 students to Interscholastic Reading Competition-Middle School & High School, Forest Hills School District, Sidman, PA, March 30, 2023. Cost - \$705.00. Reading Competition Team-MS & HS budget.
- Alex Saylor’s request to take 3 students to PMEA 6th Grade Band Fest, Central Cambria High School, Ebensburg, PA, March 31, 2023. Cost - \$250.00. Band budget.
- Brian Thompson’s request for 3 students to attend Pennsylvania State University, Tour of Nuclear Reactor, Mock Stock Market, & PSU Sports Museum, Pennsylvania State University, State College, PA, February 16, 2023. HS Field Trip Contingency.
- Katie Spiri’s request to take 43 students to Newsies, Pittsburgh Playhouse, Pittsburgh, PA, February 25, 2023. No cost to the district - musical account will pay for this trip.
- Doug Paul & Brian Thompson’s request to attend Special Olympics Winter Games as volunteers, Seven Springs, Champion, PA, February 15 & 16, 2023. Only cost to the district will be substitute wages.
- Nina Zimmerman’s request to take 3 students to Disney On Ice: Into the Magic, PPG Paints Arena, Pittsburgh, PA, March 3, 2023. Cost - \$410.00. MDS Transportation & Supplies.
- Second Grade’s request to take 63 students to Pittsburgh Zoo, Pittsburgh, PA, May 11, 2023. PTSO & student contribution will pay for this trip.
- Jenna Hankinson & Danielle Hay’s request to attend online Youth Mental First Aid, March 20-22, 2023. Cost - \$4,712.50. PCCD Mental Health Grant.

5

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

- Brian Slope’s request to take 15 students to IU8 First Lego League Competition, Altoona High School, Altoona, PA, February 25, 2023. Cost - \$650.00. EITC funds.
- Katherine Spiri’s request to take 6 students to District 6 Songfest, Meyersdale Area High School, May 5, 2023. Cost - \$345.00. Chorus budget.
- Lori Gindlesperger’s request to do the Commonwealth Budget Webinar, March 21, 2023. Cost - \$75.00. Non-certified non-instructional staff development.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

O. FACILITIES USE REQUESTS

Motion by Donna Dively, seconded by Jeff Fisher, to approve the following facilities use requests:

- Somerset County Band’s request to use the auditorium, band & chorus rooms, & HS classrooms, Wednesday, November 29 & Thursday, November 30, 2023, 7:00 a.m.-10:00 p.m., Somerset County Jr. High Band, Somerset County Sr. High Band, & Somerset County Percussion Ensemble.
- BBSD Foundation’s request to use the board room, Sunday, February 26, 2023, 6:30 p.m., meeting.
- Berlin Baseball/Softball Youth League’s request to use the elementary gym, Monday-Friday, 5:30-8:00 p.m., middle school gym, Monday, Wednesday, Thursday, & Friday, 6:30-9:00 p.m., & the high school gym, Tuesday-Friday, 6:30-9:00 p.m., & Sunday, 12:00-8:00 p.m., March 13-April 23, 2023, practices.
- Berlin Youth Football’s request to use the elementary gym, Friday, February 17, 2023, 5:00-9:00 p.m., Movie Night fundraiser.
- Berlin Youth Football’s request to use the elementary library, Tuesday, March 14, 2023, 6:30-7:30 p.m., registration.
- Berlin Youth Football’s request to use the MS gym, Saturday, April 15, 2023, 8:30 a.m.-12:00 p.m., fundraiser delivery.
- Berlin Volleyball’s request to use the HS gym, Fridays, June 2-August 4, 2023, 8:00-9:15 a.m., and Mondays, June 5-July 31, 2023, 8:00-9:00 a.m., open gym.
- Varsity Girls Soccer’s request to use the MS gym, Mondays & Thursdays, February 27, March 2, 6, & 9, 2023, 6:30-8:00 p.m., indoor soccer.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Facilities Use requests already approved:

- Berlin Youth Football’s request to use the elementary library, Tuesday, January 24, 2023, 6:30-8:00 p.m., board meeting.

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

- Katie Spiri’s request to use the MS gym, Friday, January 27, 2023, 6:30-9:00 p.m., volleyball.
- Berlin Soccer Boosters’ request to use HS room 065, Sunday, February 5, 2023, 4:00 p.m., meeting.
- Berlin Softball Boosters’ request to use the elementary library, Tuesday, January 31, 2023, 7:00 p.m., meeting.
- Berlin Girls Soccer’s request to use the MS gym, Sunday, February 5 & 12, 2023, 1:00-3:00 p.m., indoor soccer.

P. INFORMATIONAL

Motion by Donna Dively, seconded by Jeff Fisher, to adjourn the meeting.
 All members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____

The meeting adjourned at 7:35 p.m.

The members held an Executive Session from 7:35 p.m. until 8:10 p.m. to discuss personnel matters.

Lori Gindlesperger
 Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

<p>7</p> <p>“BBSD Board Goals”</p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p>
