



Berlin Brothersvalley School District Phased School Reopening Health and Safety Plan

*As of 12:01 AM on Thursday, July 16, 2020, Governor Wolf has mandated the wearing of masks on school buses and during school hours. This is a State requirement and supersedes the optional district mask protocols.

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

Table of Contents

Health and Safety Plan	3
Type of Reopening	4
Pandemic Coordinator/Team	5
Key Strategies, Policies, and Procedures.....	6
Cleaning, Sanitizing, Disinfecting and Ventilation	8
Social Distancing and Other Safety Protocols	9
Monitoring Student and Staff Health	12
Other Considerations for Students and Staff	16
Health and Safety Plan Professional Development	18
Health and Safety Plan Communications	20
Health and Safety Plan Summary	21
Facilities Cleaning, Sanitizing, Disinfecting and Ventilation.....	21
Social Distancing and Other Safety Protocols	21
Monitoring Student and Staff Health.....	22
Other Considerations for Students and Staff	23
Health and Safety Plan Governing Body Affirmation Statement	24

This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Berlin Brothersvalley School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): Tuesday, September 1, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. David F. Reeder	District Administration/Pandemic Coordinator	Both
Mrs. Lori Gindlesperger	District Business Operations	Both
Mr. Brian Thompson	Building Level Principal (HS)	Both
Mr. Martin Mudry	Building Level Principal (ES/MS)	Both

Mrs. Maria Murphy	Special Education Director	Both
Mr. Tanner Prosser	Athletic Director/Teacher/Parent	Both
Mrs. Roxanna Ritchey	District Health Nurse/Parent	Both
Mr. Brian Fochtman	School Resource Officer (SRO)	Both
Mrs. Dawn Gindlesperger	Network/Technology Administrator	Both
Mr. Don Stutzman	Maintenance and Custodial Supervisor	Both
Mrs. Amanda Dowdy	Parent/Substitute	Health and Safety Plan Development
Dr. Ryan Smith	Parent	Health and Safety Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type "same as Yellow" in this cell.

- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	Cleaning and sanitization of all classrooms, restrooms, busses, and high-touched surfaces will be completed on a daily basis. Cleaning and sanitization checklists will be completed daily by those responsible for specific cleaning and sanitizing duties.	Same as yellow phase	Don Stutzman- Director of Maintenance	Cleaning and sanitization agents and supplies, detailed checklists applying to each environment.	Y
Other cleaning, sanitizing, disinfecting, and ventilation practices	Ventilation of rooms, instructional/office areas, and buses is encouraged.	Same as yellow phase	All Staff	N/A	N

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	Classroom configurations may be altered for maximal social distancing as feasible. Building and District administration may separate students and staff to the maximum feasible extent to protect students and staff.	Same as yellow phase	Martin Mudry- Elementary and Middle School Principal Brian Thompson- High School Principal Maria Murphy- Director of Special Education Dr. David Reeder- Superintendent	N/A	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	Altered lunch shifts or seating arrangements may be implemented to reduce capacity when feasible.	Controlled seating to reduce cafeteria capacity may be implemented when feasible.	Cathy Berkibile-Food Service Director Don Stutzman-Director of Maintenance Building Principals	Serving carts, Disposable serving items as needed, Possible additional staffing	N
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Students and staff should wash or sanitize hands at the beginning and end of every class period.	Same as yellow phase	Roxanna Ritchey-School Nurse	Hand sanitizer, Hand Sanitizer Dispensers, Hand washing supplies	N
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	The District will display proper hygiene reminders and posters visible in all District buildings.	Same as yellow phase	Roxanna Ritchey-School Nurse	Signs	N
* Identifying and restricting non-essential visitors and volunteers	Only essential personnel may be permitted beyond the building offices during the school day.	Visitors who are not contributing to the educational programming in the classroom should not be permitted anywhere other than the building offices during the school day.	Dr. David Reeder-Superintendent	Communication of protocol	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	The District should follow CDC/WHO, PIAA, and PDE guidelines as they relate to recess, physical education classes, and other related activities.	Same as yellow phase	Building Principals	N/A	N
Limiting the sharing of materials among students	Any materials shared may be sanitized prior to another student using the item.	The District may limit the sharing of materials between students as feasible.	Building Principals	Sanitizing agents	N
Staggering the use of communal spaces and hallways	Bell schedules may be altered to reduce hallway traffic during class changes.	The District will limit congestion in hallways and communal spaces when feasible.	Building Principals	N/A	N
Adjusting transportation schedules and practices to create social distance between students	Buses will be limited to 2 students per seat. Masks/face coverings may be required of all students while on District transportation. Buses will be sanitized at the completion every route as feasible.	Buses may be limited to 2 students per seat. Students and drivers may choose to wear a mask.	Lori Gindlesperger-Business Manager and Director of Transportation	N/A	N
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	The District may limit classroom access to essential personnel for the safety of students and staff.	Same as yellow.	Dr. David Reeder-Superintendent	N/A	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	The District may coordinate with local childcare centers on possible calendar and school day modifications.	Same as yellow	Lori Gindlesperger-Business Manager	N/A	N
Other social distancing and safety practices					

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?

- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
--------------	---------------------------------	--------------------------------	------------------------------	--	-------------------

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<ul style="list-style-type: none"> • Check for signs and symptoms of students and staff daily upon arrival as needed. • Conduct routine, daily health checks (e.g., temperature and symptom screening) which include checks for history of exposure. • A process to address privacy concerns of monitoring practices and the potential stigma associated with monitoring and confirmed exposure or cases may be developed. • Develop a system for home/self-screening and reporting procedures. • Encourage staff to stay home if they are sick and encourage parents to keep sick children home. • Consider flexible attendance procedures for students. 	<p>Same as yellow.</p>	<p>Roxanna Ritchey, RN, MSN, CSN</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	<ul style="list-style-type: none"> Provide an isolation room or area to separate anyone who exhibits COVID-19 symptoms. Establish procedures for safely transporting sick individuals to the health office/home. Control access to areas used by a sick person until proper cleaning and disinfection has occurred. 	Same as yellow	Roxanna Ritchey, RN, MSN, CSN		
* Returning isolated or quarantined staff, students, or visitors to school	<ul style="list-style-type: none"> Refer to most recent DOH Guidance on Home Isolation or Quarantine and Returning to Work 	Same as yellow.	Roxanna Ritchey, RN, MSN, CSN		
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<ul style="list-style-type: none"> Notify local health officials, staff, and families of exposure or confirmed case while maintaining confidentiality. Create a communication system for staff and families for self-reporting of symptoms and notification of exposures and closures. 	Same as yellow.	Roxanna Ritchey, RN, MSN, CSN Dr. David F. Reeder, Superintendant		
Other monitoring and screening practices					

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<ul style="list-style-type: none"> • The wearing of masks by high-risk individuals may be encouraged during the school year. • Limit or cancel all non-essential travel as necessary. 	Same as yellow.	Roxanna Ritchey RN, MSN, CSN Dr. David Reeder Superintendent	Masks	N
* Use of face coverings (masks or face shields) by all staff	<ul style="list-style-type: none"> • The wearing of masks by staff is encouraged. 	The wearing of masks by staff is encouraged when social distancing is not feasible.	Roxanna Ritchey RN, MSN, CSN Dr. David Reeder Superintendent	Masks	N
* Use of face coverings (masks or face shields) by older students (as appropriate)	<ul style="list-style-type: none"> • The wearing of masks by students is encouraged. 	The wearing of masks by students is encouraged when social distancing is not feasible.	Roxanna Ritchey RN, MSN, CSN Dr. David Reeder Superintendent	Masks	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Unique safety protocols for students with complex needs or other vulnerable individuals	<ul style="list-style-type: none"> Address equity and truancy risks relating to vulnerable populations such as homeless students, migrant students, English learners and those served by the juvenile justice system. Determine additional considerations and supports needed for students with disabilities with complex medical needs. To ensure the safety of these students and the individuals providing services to these students. 	Same as yellow	Roxanna Ritchey RN, MSN, CSN Maria Murphy Director of Special Education Dr. David Reeder Superintendent		
Strategic deployment of staff					

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Sanitization Processes and Procedures	Custodians	Don Stutzman Maintenance Custodial Administrator	In-Person	TBD	July	August
Health and Safety Plan Procedures and Process	Staff	Leadership Team/School Nurse	In-Person or Zoom	TBD	July	August
Cafeteria Processes and Procedures	Cafeteria Staff	Cathy Berkebile Cafeteria Manager	In-Person	TBD	July	August

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Health and Safety Plan Communication	Community	Dr. David F. Reeder Superintendent	Website/Letters Home/School Messenger/Newsletters/Posters/Bulletin Boards	July	On Going

Health and Safety Plan Summary:

Anticipated Launch Date: July 24, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	During the spring and summer, all facilities were emptied of all personal items. All buildings, grounds, offices and buses were deep cleaned and sanitized. This will be a continuous process throughout the school year. Advanced cleaning tools and products are being purchased through the PCCD School Safety and Sanitation Grant.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<ul style="list-style-type: none">Classrooms will be organized in a manner that increases space between students based on age/grade level, size of classroom, and available resources.
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	<ul style="list-style-type: none">Controlled seating will be utilized to reduce cafeteria capacity and implemented when feasible.
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<ul style="list-style-type: none">All students will be educated on proper hygienic practices and made aware of expectations.
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread	<ul style="list-style-type: none">Procedures and processes regarding hygienic practices will be posted in hallways, classrooms, restrooms and common areas. Hand sanitizers will be available in all areas for student and

Requirement(s)	Strategies, Policies and Procedures
<p>of germs</p> <p>* Handling sporting activities consistent with the <u>CDC Considerations for Youth Sports</u> for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>staff use.</p> <ul style="list-style-type: none"> • All equipment used during recess and physical education activities will be cleaned and sanitized after use. • Commonly shared student materials will be sanitized on at least a daily basis. All students in Grades K-12 will be provided with their own iPad (K-2) or Chromebook (3-12) to eliminate the need to share technology. • Bell schedules may be altered to reduce the amount of hallway traffic. • Buses may be limited to a maximum of 2 students per seat. Masks may be required on district transportation. • Only personnel essential to the educational programming will be permitted into classrooms during the school day. • The District will communicate with local childcare providers on modifications made to the school calendar or length of school days when feasible.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or</p>	<ul style="list-style-type: none"> • All students and staff may be subject to temperature and wellness checks at the beginning of each school day. • Any symptomatic students or staff may be directed to the nurse's office utilizing specific procedures. • A designated quarantine area may be utilized when students or staff exhibit symptoms synonymous with COVID. The district will

Requirement(s)	Strategies, Policies and Procedures
<p>visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>follow CDC/WHO/PDE guidelines in providing timely and appropriate notifications.</p> <ul style="list-style-type: none"> • School Messenger will be utilized to provide notifications of school closures and changes in safety protocols.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> • Students and staff will be assessed on an individual basis to address protocols needed to provide protection. Individuals with a higher risk factor will be encouraged to wear protective face coverings. • Use of face coverings by students and staff is encouraged. • Use of the learning management system will address complex needs and learning situations. • Staggered work schedules may be utilized to address increased sanitization processes as needed.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Berlin Brothersvalley School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **Thursday, July 23, 2020**.

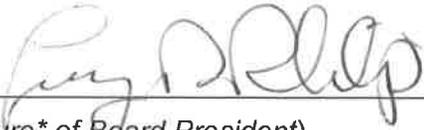
The plan was approved by a vote of:

 8 Yes

 0 No

Affirmed on: **July 23, 2020**

By:



(Signature* of Board President)

Larry Philip

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.